

ROOM UTILISATION PLAN – Child Care Campus (Ground Floor)

| Room Number | What's in there | Utilised for |
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| Multi Purpose Area (Replicates a working Child Care Centre) | <ul style="list-style-type: none"> • Large open area • 80 tables & chairs • Full kitchen <ul style="list-style-type: none"> ○ 1 x double sink (cooking) ○ 1 x double sink (craft) ○ Stove /Oven ○ Microwave ovens (2) ○ Hot water heater ○ Cooking utensils, crockery and cutlery ○ Sandwich toasters • Student lockers • Piano • Lounges • Storage cupboards • Notice Boards | <ul style="list-style-type: none"> • Combined class groups – cooking, music, craft, visitors, etc • Students lunch and morning tea area • Children's Play Session (weekly on Thursdays) • Also utilised for student lunch/morning tea breaks |
| Room 1 | <ul style="list-style-type: none"> • 24 students desks & chairs • Computer (inc DVD player) • Data Projector (including audio) • Overhead Projector • Whiteboard • Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities |
| Room 2 | <ul style="list-style-type: none"> • 24 students desks & chairs • Computer (inc DVD player) • Data Projector (including audio) • Overhead Projector • Whiteboard • Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities |
| Room 3 | <ul style="list-style-type: none"> • 24 students desks & chairs • Data Projector (including audio) • Computer (inc DVD player) • Overhead Projector • Whiteboard • Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities |
| Room 4 | <ul style="list-style-type: none"> • 24 students desks & chairs • Computer (inc DVD player) • Data Projector (including audio) • Overhead Projector • Whiteboard • Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities and • Storage of equipment (play session) |
| Room 5 | <ul style="list-style-type: none"> • 24 students desks & chairs • Computer (inc DVD player) • Data Projector (including audio) • Overhead Projector • Whiteboard • Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities |
| Resource Room | <ul style="list-style-type: none"> • Child Care learning and play resources • Library – books and reference materials • CD Player/s | <ul style="list-style-type: none"> • Storage of equipment and learning materials |
| Currently Under Construction | <ul style="list-style-type: none"> • 1 additional Classroom (as classrooms above) • Student Common Room • Additional female toilet on ground floor | <ul style="list-style-type: none"> • To be completed August 2010 |

ROOM UTILISATION PLAN – Business Campus (Level 1)

| Room Number | What's in there | Utilised for |
|--------------------------------|--|---|
| Conference Room | <ul style="list-style-type: none"> • 170 x tablet Chairs • Data projector • Laptop computer • CD, video and audio equipment • Lectern • Electronic Organ | <ul style="list-style-type: none"> • Meetings, assembly, visitors, student video viewing, etc • <i>Teachers 'booking system' applies to use of this room during class periods</i> |
| Room 1 (Student Study Room) | <ul style="list-style-type: none"> • 10 computer workstations • Network printer • 14 student desks & chairs • Whiteboard & Noticeboards • Audio Transcription equipment • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Student out-of-class hours work • Online training • Internet browsing • Researching (Online) • Audio transcription • <i>Teachers 'booking system' applies to use of this room during classes</i> |
| Room 2 | <ul style="list-style-type: none"> • 24 student desks & chairs • Computer with DVD player • Data projector with audio • Overhead projector & screen • Whiteboard & Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities • Electronic learning via data projector and computer |
| Room 3 | <ul style="list-style-type: none"> • 24 student desks & chairs • Computer with DVD player • Data projector with audio • Overhead projector & screen • Whiteboard & Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities • Electronic learning via data projector and computer |
| Room 4 | <ul style="list-style-type: none"> • 24 student desks & chairs • Computer with DVD player • Data projector with audio • Overhead projector & screen • Whiteboard & Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities • Electronic learning via data projector and computer |
| Room 5 | <ul style="list-style-type: none"> • 24 student desks & chairs • Computer (inc DVD player) • Data projector with audio • Overhead projector & screen • Whiteboard & Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Normal student training and assessment activities • Electronic learning via data projector and computer • SRC/Committee Meetings |
| Room 6 (Computer Lab 1) | <ul style="list-style-type: none"> • 24 student desks and chairs • 24 networked workstations • Network printer & Scanner • Data projector & screen (inc audio) • DVD player • Overhead projector • Whiteboard & Notice boards • Filing cabinet and cupboard (Teachers resources) | <ul style="list-style-type: none"> • Student computer training and assessment • eLearning and online classroom • Internet browsing • Researching (Online) |
| Room 7 (Computer Lab 2) | <ul style="list-style-type: none"> • 24 desks and chairs • 24 networked workstations • Network printer • Data projector & screen (inc audio) • DVD Player • Overhead Projector • Whiteboard & Notice boards | <ul style="list-style-type: none"> • Student computer training and assessment • eLearning and online classroom • Internet browsing • Research (Online) • <i>Teachers 'booking system' applies to this classroom during class periods</i> |

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| Student Common Room | <ul style="list-style-type: none"> • Table tennis table • Board games and books • Lounges and coffee tables • Students lockers • Computer Rack (locked) | <ul style="list-style-type: none"> • Breaks – lunch and morning tea • Student recreation |
| Student Kitchen | <ul style="list-style-type: none"> • Full kitchen • Refrigerator • Stove/oven & Microwaves • Sandwich makers/Toaster • Tables and chairs • Crockery and cutlery • Coffee machine • First Aid Cabinet | <ul style="list-style-type: none"> • Students – lunch and morning tea |

ADDITIONAL ROOMS

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| Staff Room (Ground Floor) | <ul style="list-style-type: none"> • Tables and chairs • Full kitchen includes: refrigerator, dishwasher, microwave ovens, sandwich maker, coffee machine, crockery & cutlery, etc | <ul style="list-style-type: none"> • Staff use for recreational periods – lunch/morning tea etc |
| Common Areas on both levels Business & Child Care Campus' | <ul style="list-style-type: none"> • Snack & drink vending machines | <ul style="list-style-type: none"> • Students use |
| Staff Library (Ground Floor) | <ul style="list-style-type: none"> • Textbooks and teaching/learning resources • Video Library • Television and DVD/CD player • Spare student textbooks | <ul style="list-style-type: none"> • Staff use for training purposes when required |
| Resources Room (Ground Floor) | <ul style="list-style-type: none"> • First Aid Supplies and consumables • Storage of textbooks & consumables • Storage of uniforms • Storage of marketing materials • Student change room • Storage of all admin and kitchen/facilities consumable items | <ul style="list-style-type: none"> • Authorised Administration Staff Only |
| Board Room (Ground Floor) | <ul style="list-style-type: none"> • Board Table and Chairs (seats 12) • Laptop and data projector • CD/DVD Player | <ul style="list-style-type: none"> • Used by all staff for meetings and events |
| Meeting Room (Ground Floor) | <ul style="list-style-type: none"> • Table and 6 chairs | <ul style="list-style-type: none"> • Student/staff/parent meetings |
| Archive Room (Level 1) | <ul style="list-style-type: none"> • Storage of student records and archived materials | <ul style="list-style-type: none"> • Authorised Administrative Staff Only |
| Computer Server/Rack & Computer Hardware/Software Room | <ul style="list-style-type: none"> • All computer servers • Computer software/programs • Spare computer equipment | <ul style="list-style-type: none"> • Authorised Administrative Staff Only |
| Utilities Room (Level 1) | <ul style="list-style-type: none"> • Photocopier • Networked printers (colour) • Binding machines • Storage of office consumables | <ul style="list-style-type: none"> • Used by all staff as required |

There are various other offices for specific personnel as follows:
Principal's Office, Registrar's Office, Marketing Office, Finance Manager's Office.
There is also a Reception Area on each level.