



## BEDFORD COLLEGE SCHEDULE OF VET TUITION FEES AND CENSUS DATES 2012

### FOR STUDENTS STARTING IN FEBRUARY OR JULY 2012

**Course Code & Name:** BSB50207 Diploma of Business (full-time)

**Delivery Location:** Level 1, 54 Parramatta Road, Glebe

**Delivery Mode:** On-site and on-line

Unit of Study	Unit Code	Period over which unit will be undertaken	Administration Date	Census Date	EFTSL Value	Standard Tuition Fee
<b>Semester 1</b>						
Communicate in the Workplace	BUS001	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Human Resource Management	BUS002	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Marketing Principles	BUS003	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Word Processing	BUS004	6 February 2012 – 29 June	20 February 2012	5 March 2012	0.055	\$830.00
Keyboard Techniques	BUS005	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Introduction to Excel	BUS006	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Management Principles	BUS007	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Meeting Protocol	BUS008	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Occupational Health & Safety	BUS009	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
<b>Semester 2</b>						
Accounting Fundamentals	BUS010	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Introduction to Access	BUS011	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Manage Projects	BUS012	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Event Management	BUS013	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Office Administration	BUS014	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Presentation Techniques	BUS015	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Advanced Word Processing	BUS016	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Advanced Excel	BUS017	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Recruitment, Induction and Selection Processes	BUS018	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00



## BEDFORD COLLEGE SCHEDULE OF VET TUITION FEES AND CENSUS DATES 2012

### FOR STUDENTS STARTING IN FEBRUARY OR JULY 2012

**Course Code & Name:** FNS50204 Diploma of Accounting (Full-time)

**Delivery Location:** Level 1, 54 Parramatta Road, Glebe

**Delivery Mode:** On-site and on-line

Unit of Study	Unit Code	Period over which unit will be undertaken	Administration Date	Census Date	EFTSL Value	Standard Tuition Fee
<b>Semester 1</b>						
Communicate in the Workplace	ACC001	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Accounting Fundamentals	ACC002	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Computerised Accounting	ACC003	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Spreadsheets	ACC004	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Manage Budgets & Forecasts	ACC005	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Prepare Income Tax Returns	ACC006	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Financial Management	ACC007	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Financial Report Preparation	ACC008	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
Health & Safety Practices	ACC009	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$830.00
<b>Semester 2</b>						
Audit Procedures and Analysis	ACC010	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Corporate Financial Planning	ACC011	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Internal Control Procedures	ACC012	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Maintain integrity of financial systems	ACC013	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Evaluate Business Performance	ACC014	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Corporate Governance	ACC015	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Financial & Legislative Compliance	ACC016	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Advanced Spreadsheets	ACC017	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00
Manage Financial Systems	ACC018	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$830.00



## BEDFORD COLLEGE SCHEDULE OF VET TUITION FEES AND CENSUS DATES 2012

### FOR STUDENTS STARTING IN FEBRUARY OR JULY 2012

**Course Code & Name:** CHC50908 - Diploma of Children's Services (Early childhood education and care) – (full-time)

**Delivery Location:** Ground Floor, 54 Parramatta Road, Glebe

**Delivery Mode:** On-site and on-line

Unit of Study	Unit Code	Period over which unit will be undertaken	Administration Date	Census Date	EFTSL Value	Standard Tuition Fee
<b>Semester 1</b>						
Child Protection	CCARE001	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Work in Childcare	CCARE002	6 February 2012 – 29 June 2012 <sup>1</sup>	20 February 2012	5 March 2012	0.055	\$720.00
Workplace Safety	CCARE003	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Basic First Aid	CCARE004	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Caring for Children	CCARE005	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Planning for Development and Children's Experiences 1	CCARE006	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Work with Families	CCARE007	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Programming for Development and Care 1	CCARE008	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Child Development and Care 1	CCARE009	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Diploma Upgrade <sup>1</sup>	CCARE020	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Qualification Transition <sup>2</sup>	CCARE019	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.055	\$720.00
Supplementary Practicum	CCARE021	6 February 2012 – 29 June 2012	20 February 2012	5 March 2012	0.020	\$200.00

<sup>1</sup> Students who hold the Certificate III from the 08 qualification will need to undertake this unit in addition to units CCARE010-CCARE018

<sup>2</sup> Students who hold the Certificate III in Children's Services (prior to 08 qualification) will need to undertake this unit in addition to units CCARE010-CCARE019.



## BEDFORD COLLEGE SCHEDULE OF VET TUITION FEES AND CENSUS DATES 2012

### FOR STUDENTS STARTING IN FEBRUARY OR JULY 2012

**Course Code & Name:** CHC50908 - Diploma of Children's Services (Early childhood education and care) – (full-time)

**Delivery Location:** Ground Floor, 54 Parramatta Road, Glebe

**Delivery Mode:** On-site and on-line

Unit of Study	Unit Code	Period over which unit will be undertaken	Administration Date	Census Date	EFTSL Value	Standard Tuition Fee
<b>Semester 2</b>						
Families and Community	CCARE010	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Planning for Development and Children's Experiences 2	CCARE011	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Workplace & Professional Skills Safety and Health Management	CCARE012	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Programming for Development and Care 2	CCARE013	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Children's Services Program Design and Evaluation	CCARE014	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Workplace and Professional Skills	CCARE015	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Workplace Management Skills	CCARE016	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Child Development and Care 2	CCARE017	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Safety and Health Management	CCARE018	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Diploma Upgrade <sup>1</sup>	CCARE019	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Qualification Transition <sup>2</sup>	CCARE020	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.055	\$720.00
Supplementary Practicum	CCARE021	16 July 2012 – 13 December 2012	1 August 2012	15 August 2012	0.020	\$200.00

<sup>1</sup> Students who hold the Certificate III from the 08 qualification will need to undertake this unit in addition to units CCARE010-CCARE018

<sup>2</sup> Students who hold the Certificate III in Children's Services (prior to 08 qualification) will need to undertake this unit in addition to units CCARE010-CCARE019.